

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2013-2014

I. Details of the Institution

1.1 Name of the Institution

MARSHAGHAI COLLEGE, MARSHAGHAI

1.2 Address Line 1

AT/PO-MARSHAGHAI

Address Line 2

DIST-KENDRAPARA,PIN-754213,
ODISHA

City/Town

KENDRAPARA

State

ODISHA

Pin Code

754213

Institution e-mail address

marshaghaicollege@rediffmail.com

Contact Nos.

06727-272025

Name of the Head of the Institution:

PROF. R.K.DAS

Tel. No. with STD Code:

06727-272025

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	65.85	2006	5year
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2011-2012 (03.04.2016) (DD/MM/YYYY)⁴
ii. AQAR 2012-2013 (03.04.2016) (DD/MM/YYYY)
iii. AQAR 2013-2014 (03.04.2016) (DD/MM/YYYY)
iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

xxx

1.11 Name of the Affiliating University (for the Colleges)

UTKAL UNIVERSITY, VANI VIHAR,
BHUBANESWAR, ODISHA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="NO"/>		
University with Potential for Excellence	<input type="text" value="NO"/>	UGC-CPE	<input type="text" value="NO"/>
DST Star Scheme	<input type="text" value="NO"/>	UGC-CE	<input type="text" value="NO"/>
UGC-Special Assistance Programme	<input type="text" value="NO"/>	DST-FIST	<input type="text" value="NO"/>
UGC-Innovative PG programmes	<input type="text" value="NO"/>	Any other (<i>Specify</i>)	<input type="text" value="NO"/>
UGC-COP Programmes	<input type="text" value="NO"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="NIL"/>
2.3 No. of students	<input type="text" value="NIL"/>
2.4 No. of Management representatives	<input type="text" value="NIL"/>
2.5 No. of Alumni	<input type="text" value="NIL"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="10"/>
2.10 No. of IQAC meetings held	

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

ARTS
 1-Role of Public Sector in India Economy
 2-Taxonomy of Educational objective
 3-Origin of English Language
 4-Theories of democracy
 5-Birds eye view on classical odia literature.
 SCIENCE
 1-Bio-diversity
 2-Reaction mechanism
 3-Binomial Theorem
 4-Photo electric effect
 5-Census and sample survey
 6-Properties of Amino acid

2.14 Significant Activities and contributions made by IQAC

- Encouraged the faculty members to pursue research in their respective field of study,
- Encouraged the students to do creative work,
- Prepared yearly calendar,
- Encouraged faculty member to participate in seminar, workshop & conference,
- The Principal has supervised the classes and interacted with students for feedback on quality teaching,
- One-to-one doubt clearing and group discussion were encouraged for clarity in understanding the subject matter,
- Notice at regular intervals were circulated in students notice boards for the students falling shortage of attendance,
- Departmental seminars are being held regularly.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. Computer and Internet facilities would be extended to students and staffs to make all literates in computer education and have an access to e-learning and e-governance respectively. 2. Due care would be taken towards conduct of feed-back/ remedial classes in respect of the average and below-average students for total repair of their doubts. 3. Weightage would be given to encourage the strength of library books/ seminar library books, magazines and journals for enhancing academic standards among students and teachers. 4. Career-Counseling and placement cell must be fully operational and functional. Besides conduct of regular orientation programmes in collaboration with Engineering / Management / Technical Institutes / Organizations, National, Multi-National Companies, I.T. Centres and corporate Houses, the cell shall provide all relevant and up-to-date information regarding latest careers and placements towards employability. 5. Students union will organize various competitions to develop a competitive frame of mind among students and Award winners shall be given prizes and certificates in recognition of their merits. 6. The College will provide ample scope in respect of Games and Sports towards promotion of physical education among students. Provision both for in-door and out-door games shall be made in this regard and the college playground shall be developed for the purpose. Accordingly, the Athletic Council shall organize inter-college Foot Ball and Cricket matches to promote Sports activities. 7. Steps would be taken for induction of maximum number of students in Yoga classes, both theory and practical towards integration of students' minds and bodies. 8. Significant measures would be taken towards plantation inside the college campus to ensure an eco-friendly atmosphere . Awareness programmes / campaigns shall be launched against environmental pollution leading to ecological imbalances and severe health hazards consequent upon the pollution of our natural environment. 	<ol style="list-style-type: none"> 1- Students and Staffs are involved in e-learning. 2- Remedial classes are taken in massive scale. 3- Resource persons are invited from different fields to consell the students for their carrer making. 4- Different competitions are organized among students by the students union. 5- BANAMAHOSTAVA is celebrated. 6- Students attendance is increased in yoga classes.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	03	0	0	0
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	03	0	0	0
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	03

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus revision is made by the Board of studies of Utkal University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
38	29	04	0	05

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

0

0

14

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	0	08	0
Presented papers	0	01	0
Resource Persons	0	01	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Departmental seminars are organised regularly and students are encouraged to give power point presentation and to participate in deliberations. Prize money is declared for students those will secure positiond in top ten in University Examinations. Regular review of academic progress in HODs meetings gear up course completion.

2.7 Total No. of actual teaching days

241

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) NO

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 0 0 02

2.10 Average percentage of attendance of students 84%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
ARTS	179	13.69%	18.49%	47.94%	33.56%	81.56%
SCIENCE	87	10.66%	38.66%	44%	17.33%	86.2%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC members sit quarterly to assess the progress of plans taken at the beginning of the year. Feedback of staffs and students are done regularly by the IQAC team.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	0	0	0
Technical Staff	01	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC has encouraged the regular faculty to apply for Minor Research Projects for conducting research in their respective field of specialization. The Staff members are intimated about funding agencies, procedures for application and facilities to be extended from the institution for pursuing research.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	XX	XX	XX	XX
Outlay in Rs. Lakhs	XX	XX	XX	XX

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	04	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	0	0	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	0	0	0	0
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total	0	0	0	0

3.7 No. of books published i) With ISBN No.

02

Chapters in Edited Books

0

ii) Without ISBN No.

0

3.8 No. of University Departments receiving funds from

UGC-SAP

0

CAS

0

DST-FIST

0

DPE

0

DBT Scheme/funds

0

3.9 For colleges

Autonomy

0

CPE

0

DBT Star Scheme

0

INSPIRE

0

CE

0

Any Other (specify)

0

3.10 Revenue generated through consultancy

0

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies	0	0	0	0	0

3.12 No. of faculty served as experts, chairpersons or resource persons

01

3.13 No. of collaborations

International

0

National

0

Any other

0

3.14 No. of linkages created during this year

0

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution
 who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- World Aids Day,
- Road Safety Week,
- Disaster Management Programme
- Awareness camp on Environment Protection,
- Red Cross day,
- College Foundation Day
- Independence Day and the Republic Day

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11.25	0	0	11.25
Class rooms	11	0	0	11
Laboratories	4	Physics Lab. Computer Lab	UGC	11,04781/- 8,95,527/-
Seminar Halls	14			14
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		Colour Xerox Computer	UGC	12,75,062/-
Others		Lavatory		1,78,721/-

4.2 Computerization of administration and library

Steps are being taken for computerization of central office and Library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5989	931384	790	133698	6779	1065082
Reference Books	12745	2769604	4013	80080	16758	2849684
e-Books						
Journals	5778	152565	431	19395	6209	171960
e-Journals						
Digital Database						
CD & Video	15	0	5	0	20	0
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	19	01	04	01	0	0	0	0
Added	15	01	0	0	0	0	0	0
Total	34	02	04	01	0	0	0	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

A number of administrative and finance activities of the college like PIMS, IFMS, HRMS, e-space view, SAMS, e-dispatch, AISHE (UGC), PRERANA, Medhabruti are performed online. The regular teachers and group B staff have also attended training to submit online PAR. Steps are now being taken for automation for Library and Central office.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0
ii) Campus Infrastructure and facilities	2,98,944/-
iii) Equipments	0
iv) Others	14,44,037/-
Total :	17,42,981/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Awareness of students in matters of career counselling, Remedial Classes, Value based Education, Smart Class Programmes, and Skill Development Programmes are made at regular intervals through notices and announcements in classrooms.

5.2 Efforts made by the institution for tracking the progression

Students' progression is made at regular intervals through academic committee meetings. Students feedback system is introduced to assess students progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1163	0	0	0

(b) No. of students outside the state

0

(c) No. of international students

0

Men

No	%
0	

Women

No	%
0	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
326	97	2	649	0	1074	399	115	2	647	0	1163

Demand ratio **1 : 2.59**

Dropout % **2%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Only career counselling programmes for students to appear competitive examinations are organized timely.

No. of students beneficiaries

Nil

5.5 No. of students qualified in these examinations

NET	0	SET/SLET	0	GATE	0	CAT	0
IAS/IPS etc	0	State PSC	0	UPSC	0	Others	0

5.6 Details of student counselling and career guidance

Career counselling Programme are conducted regularly with highlights on interview skills / job skills. Information about various job opportunities are displayed in the notice boards and announced in career counselling classes. Professionals and experts are also invited to address the students for career guidance.

No. of students benefitted

NIL

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
X	X	X	X

5.8 Details of gender sensitization programmes

The college has separate common room and toilets for girls. They are asked to sit in the front benches in class rooms There is a women harassment Prevention cell which immediately attends for any complain relating girls. Seminar on Empowerment of Women in Higher Education was organised in the college. Self defence training programme to girls is introduced in the institution as per the STATE YOUT POLICY'2012

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

0

National level

0

International level

0

No. of students participated in cultural events

State/ University level

0

National level

0

International level

0

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

0

National level

0

International level

0

Cultural: State/ University level

0

National level

0

International level

0

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	0	0
Financial support from government	0	0
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Toilet Problem of Ladies Common Room redressed.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- ❖ To inculcate supreme message “Satyameba Jayate” among the students.
- ❖ To provide quality education in humanities, science, commerce and vocational courses.
- ❖ To improve “all round development” (Educational, Physical, Social, Moral, Mental and Spiritual) in students.
- ❖ To inculcate the idealistic, patriotic and imperative potentialities among the students.
- ❖ To upgrade the institution of excellence and exemplary at the university level.
- ❖ To rouse and spread the essence of the volcanic slogan “unity in diversity”.
- ❖ To provide quality improvement of higher education to all students of all section of society, with a view to bringing in them, social, moral, spiritual, physical, academic and professional growth to serve the society and nation with love, justice & truth.

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

It only follows the curriculum framed by the Utkal University.

6.3.2 Teaching and Learning

Class room practice of teaching and learning basically followed. Departmental seminars, group discussions, remedial classes for weaker students are also conducted for teaching and learning. Students feed backs are taken for quality improvement.

6.3.3 Examination and Evaluation

Examination and evaluation are conducted annually as per the University rule.

6.3.4 Research and Development

Institution has provided Library and Laboratory facilities to the faculties for pursuing research work. Faculties are communicated regularly about update research opportunities.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- a. Steps have been taken for the library automation.
- b. Steps have been taken to install Smart Board in selected classrooms located at different departments and seminar rooms.
- c. Steps are being Installation of CCTVs at several locations on campus.

6.3.6 Human Resource Management

At the beginning of each academic year, co-curricular activities for the session are assigned on the basis of skills and capabilities. The senior faculties are acted as committee head and guided the student's representatives.

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment is normally done by the State Govt. The Institution only recruits faculty on contract basis against existing vacancy.

6.3.8 Industry Interaction / Collaboration

Senior executives from reputed organisations are invited to interact with students. There is no collaboration with any industry.

6.3.9 Admission of Students

Admission into UG courses are done by e-admission through SAMS (student academic management system), a portal of the Govt. of Odisha.

6.4 Welfare schemes for

Teaching	GIS, PF, Gratuity, Pension
Non teaching	GIS, PF, Gratuity, Pension
Students	Social Service Guide (SSG)

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	Local Fund Audit, Govt. of Odisha	YES	Staffs Appointed by Principal
Administrative	YES	Local Fund Audit, Govt. of Odisha	X	X

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Reforms in Examination system is done in the University level.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

X

6.11 Activities and support from the Alumni Association

The Alumni Association organizes its annual meeting each summer and they extend full support to the institution by suggesting certain measures for quality development in education.

6.12 Activities and support from the Parent – Teacher Association

Parent-Teacher meet are organized regularly in the institution to welcome suggestions regarding Academic improvement of the students. Parents are welcome to meet and suggest the principal and teachers for improving the performance of their wards and other students.

6.13 Development programmes for support staff

All the administrative and accounts staff of the college are encouraged to attend different orientation programmes organized by department of Higher Education and HRMS Odisha.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college is situated in a naturally eco-friendly campus. The students are asked to protect the plant and keep the environment clean. Plantations in college campus are made in different occasions.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Competitions are organized among students to develop a competitive bent of mind.
2. Community development programmes are organized in the college to cater social services to the needy and deserving

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

IQAC conducts quarterly review meeting to analyse the progress and compliance of annual plan taken for academic, administrative improvement of the institution.

1. Teachers are encouraged to undertake research work & publication of Papers.
2. Class Room supervision/ Inspection are made by the principal.
3. Information is send to the parents and guardians regarding shortage of attendance in respect of their sons/daughters/wards for making them conscious in attending classes regularly.
4. Help Desk is provided for the students to listen to the day today grievances of the students.
5. Students and Staffs are involved in e-learning.
6. Remedial classes are taken in massive scale.
7. Resource persons are invited from different fields to consell the students for their carrer making.
8. Different competitions are organized among students by the students union.
9. BANAMAHOSTAVA is celebrated.
10. Students attendance is increased in yoga classes.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1- Academic Progress is reviewed regularly.
- 2- Departmental seminars are organized regularly as per college time table..

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Seminars and workshops are organised to create awareness among the students to keep the campus clean and by the same time NSS volunteers are demonstrating placards to sensitise the public in this regard.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS

1. Adequate library facilities.
2. Well-equipped science laboratory.
3. Student's discipline.
4. Students accessibility to Teacher's community
5. Support programme for slow learners.
6. Physical education training to students.

WEAKNESS

1. Unable to provide adequate space for cycle stand.
2. Lack of auditorium for public meeting.
3. Lack of canteen.
4. Lack of hostel for boys.
5. Shortage of teaching faculty due to transfer and retirement.
6. Lack of accommodation for staffs.

OPPORTUNITIES

1. To introduce new programme to meet the growing demands of the society.
2. Funding by agencies other than UGC for research activities.
3. Introduction of self-financing courses.
4. To initiate e-learning facility in campus.
5. Free coaching for career placement.

THREATS

1. Delay in government's action for filling up retired and transfer vacancies.
2. Focus on Privatization of higher education in future policy making.
3. Lack of interest among students for general education.
4. Mania among students for private coaching.
5. Expansion of residential colleges.

8. Plans of institution for next year

1. Students shall be encouraged for more of participation in NSS wings, Red-cross unit and Red-ribbon club of the college and shall be groomed to respond to the pathetic cries of sufferings and misfortunes like super-cyclone and high-flood in the true spirit of empathy, charity and philanthropy.
2. All emphasis shall be laid on the health, hygiene and sanitation of the college campus.
3. In addition to the celebration of the Observance days, the college must celebrate the Foundation Day of the college with a view to paying tributes to the Founders of the college along with felicitations. All concerned shall be committed towards accomplishment of the goals and objectives of the college and shall work together in harmony for lifting the college to greater heights.
4. Awareness programmes applicable to the students shall be launched to combat against ignorance and deficit knowledge of the students.
5. Student Grievance Cell, Anti-Ragging Cell, Cell for prevention of Harassment on women and Discipline committee shall remain functional throughout to look into the grievance of the students and their redressal.
6. Teaching personnel connected with the publication of college magazine and calendar shall see to its timely publication and distribution.
7. Care shall be taken for conduct of Parent-Teacher Meets and Alumin Meets. Constructive proposals/ suggestions for initiating best practices shall be followed.
8. Teachers shall be assessed through class inspection by the principal.
9. In addition to Govt. Grants and UGC Funds, internal resources shall be generated, mobilized and monitored towards developmental activities of the college. Ways and means shall be explored for the purpose
10. Courses shall be completed in time. If not, extra classes shall be taken towards completion of courses with notification.

Name *Prof. Prasanta Kumar Dash*

Name *Prof. Ranajit Kumar Das*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
